

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: **PR 4200773962**

Date: **30 October 2024**

SECTION 1: REQUEST FOR QUOTATION (RFQ) for the Procurement of the necessary furniture for the refugees as per the requested specification (Wave 4)

International Organisation for Migration (IOM) kindly requests your quotation for the provision of goods, described in the RFQ submission form below and detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

IOM Czechia

SECTION 2: RFQ INSTRUCTIONS AND DATA

Deadline for the Submission of Quotation	<p>06 November 2024 Wednesday by 14 h local time</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.</p>
Method of Submission	<p>Quotations must be submitted as follows:</p> <p><input type="checkbox"/> E-tendering</p> <p><input checked="" type="checkbox"/> Email (SMCZEPurchasement@iom.int)</p> <p><input type="checkbox"/> Courier / Hand delivery</p> <p><input type="checkbox"/> Other Click or tap here to enter text.</p> <p>Bid submission address: Click or tap here to enter text.</p> <ul style="list-style-type: none"> ▪ File Format: Click or tap here to enter text. ▪ File names must be maximum 50 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: Click or tap here to enter text. ▪ Mandatory subject of email: Click or tap here to enter text. ▪ Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y”. ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ The proposer should receive an email acknowledging email receipt.
Cost of preparation of quotation	IOM shall not be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct	All prospective suppliers must read the UN Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: Supplier Code of Conduct (ungm.org) .
Conflict of Interest	UN encourages every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UN if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.
General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the IOM General Conditions of Contract for provision of goods/services/transportation/medical services available at https://www.iom.int/do-business-us-procurement .
Eligibility	Bidders shall have the legal capacity to enter into a binding contract with IOM and to deliver in the country, or through an authorized representative.
Currency of Quotation	Quotations shall be quoted in CZK
Duties and taxes	<p>The International Organization for Migration is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:</p> <p>All prices shall:</p> <p><input checked="" type="checkbox"/> be inclusive of VAT and other applicable indirect taxes</p> <p><input type="checkbox"/> be exclusive of VAT and other applicable indirect taxes</p>
Language of quotation and documentation including catalogues, instructions and operating manuals	English

Documents to be submitted	Bidders shall include the following documents in their quotation: <input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed <input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 <input type="checkbox"/> Other Click or tap here to enter text.
Quotation validity period	Quotations shall remain valid for 60 calendar days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted (<i>please specify, i.e. by LOTS only or by line item, etc</i>)
Payment Terms	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, and submission of payment documentation. <input type="checkbox"/> Other Click or tap here to enter text.
Contact Person for correspondence, notifications and clarifications	E-mail address: SMCZEProcurement@iom.int
Clarifications	Requests for clarification from bidders will not be accepted any later than 01 November 2024 by 16h local time . Responses to requests for clarification will be communicated via Email (SMCZEProcurement@iom.int) by 04 November 2024
Evaluation method	<input checked="" type="checkbox"/> The contract will be awarded to the lowest price substantially compliant offer <input type="checkbox"/> Other Click or tap here to enter text.
Evaluation criteria	<input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1 <input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract <input checked="" type="checkbox"/> Comprehensiveness of after-sales services <input type="checkbox"/> Earliest Delivery /shortest lead time <input type="checkbox"/> Others (<i>for ex, environmental criteria/considerations, etc</i>)
Right not to accept any quotation	IOM is not bound to accept any quotation, nor award a contract or Purchase Order.
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, IOM reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum 25% of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	Purchase Order (PO)
Expected date for contract award.	Within 30 calendar days from the deadline for submission of quotations
Policies and procedures	This RFQ is conducted in accordance with Policies and Procedures of IOM
UNGM registration	IOM is encouraging all suppliers to register at the United Nations Global Marketplace (UNGM) website at www.ungm.org . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award of USD 100,000 and above, the Bidder is recommended to register on the UNGM prior to contract signature. For vendors who do not have the technical means to register in UNGM, the UNGM has implemented an assisted vendor registration functionality that allows IOM procurement personnel to add local vendors to the UNGM.

ANNEX 1: SCHEDULE OF REQUIREMENTS

Requirements (Specs):

Item 1 - Single bed with a slatted frame:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Material: wood	
2. Weight capacity: 120 kg	
3. Size: 90x200 cm	

Item 2 - Mattress:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Size: 90x200 cm	
2. Features: firmer	
3. Materials: washable zipper and washable protector, waterproof	

Item 3 - Double Bed with a slatted frame:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Material: wood	
2. Weight capacity: 120 kg	
3. Size: 140x200 cm	

Item 4 - Mattress for Double bed:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Size: 140x200 cm	
2. Features: waterproof	
3. Materials: washable zipper and washable protector	

Item 5 - Double bed 180x200 cm:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Features: slatted frame	
2. Size: 180x200 cm	
3. Weight capacity: 200 kg	
4. Material: wood	

Item 6 - Mattress for Double bed 180x200 cm:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Size: 180x200 cm	
2. Features: waterproof	
3. Materials: washable zipper and washable protector	

Item 7 - Bunk bed with Mattress:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Features: 2 mattresses	

2. Size: 90x180(200) cm	
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Item 8 - Orthopedic mattress:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Size: 200x160x20 cm	
2. Features: waterproof	
3. Materials: washable zipper and washable protector	

Item 9 - Cot with retractable side:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Material: wood	
2. Size: 120 x 60 cm	
3. Feature: The cot legs are pre-drilled for wheels.	

Item 10 - Cot mattress:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Size: 120x60 cm	
2. Features: waterproof	
3. Materials: washable zipper and washable protector	

Item 11 – Desk for children:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Size:	

max.120 cm width	
2. Features: with drawers	

Item 12 - Desk for adult:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Size: 140x60 (80) cm	

Item 13 – Kids' Desk - with chair:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Features: adjustable table and chair height, drawer for writing accessories, worktop angle up to 40°, max. table load capacity: 75kg, max. chair load capacity: 100kg, materials MDF, steel, plastic	

Item 14 - Dining tables:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Material: wood	
2. Size: 125x75 cm	

Item 15 - Dining chair:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Seat and frame material: wood	
2. Size: 91 × 41 × 42 cm (H×W×D), seat height 45 cm	
3. Weight capacity: 100 kg	
4. Features: 1 chair per package	

Item 16 – High Chair with Metal Frame:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Construction material: Steel (metal)	
2. Chair properties: Rotating, Bar, Height adjustable	

Item 17 – Office chair on wheels:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Construction: Revolving	
2. Setting option: Seat height	
3. Maximum capacity: 130 kg	

Item 18 - Dresser:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Size: 80x100 cm	
2. Features: 4 drawers	
3. Colour: white	

Item 19 – Wardrobe 180 x 160:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Size: 180 x 160 x 56 cm (H x W x D)	
2. Features: shelves and sliding doors	

Item 20 – Wardrobe 180 x 100:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Size: 180 x 100 x 52 cm (H x W x D)	
2. Features: shelves and sliding doors	

Item 21 - Shelving unit:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Features: open shelves	
2. Size: 77x147 cm	

Item 22 – Nightstands:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Size: 40x55 cm	
2. Features: 2 drawers	

Item 23 – Shoe cabinet:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
1. Material: Laminated wood	
2. Number of doors: 2	
3. Door opening type: Tipping	

Item 24 - 3-seater sofa bed:

Mandatory requirements	
As requested by IOM	As offered by the Supplier
<p><u>1. Features:</u> for everyday sleeping</p>	
<p><u>2. Size:</u> length 190 cm maximum, sleeping surface - width up to 140 cm</p>	

Goods distribution table among goods receivers with delivery addresses:

#	Organization	Address
1.	Diecézní charita Brno	Bratislavská 58, Brno, 602 00
2.	Diecézní charita České Budějovice	Rudolfovská (vjezd z ul. Vrbenská), České Budějovice, 370 01; skladové kontejnery Viacont
3.	Diecézní charita Plzeň	Cukrovarská 16, 301 00 Plzeň
4.	Charita Kadaň (Diecézní charita Litoměřice)	Mírové náměstí 85, Kadaň, 432 01
5.	Oblastní charita Rajhrad (Diecézní charita Brno)	Jiráskova 47, 664 61, Rajhrad
6.	Diecézní charita Litoměřice	Kosmonautů 2002, 41201 Litoměřice
7.	Litvínov - Charita Most (Diecézní charita Litoměřice)	Janovská 122, Litvínov - Janov
8.	Litvínovice u Českých Budějovic (Řeckokatolická charita)	Litvínovice 319, okres České Budějovice, 37001
9.	Arcidiecézní charita Olomouc	Na Šibeníku 154, Olomouc
10.	Praha (Řeckokatolická charita)	Mexická 641/4, Praha 10
11.	Arcidiecézní charita Praha	Bohnice u Skalky 16, Praha 8
12.	Charita Rumburk (Diecézní charita Litoměřice)	Sukova 1055/24, 408 01 Rumburk
13.	Oblastní charita Znojmo (Diecézní charita Brno)	Dvořákova 21, Znojmo, 669 02

1. Diecézní charita Brno

#	Items	Q-ty
1	Single bed with a slatted frame	8
2	Mattress for Single bed	8
3	Desk for children	2

3. Diecézní charita Plzeň

#	Items	Q-ty
1	Single bed with a slatted frame	6
2	Mattress for Single bed	6
3	Double Bed with a slatted frame	1
4	Mattress for Double bed	1
5	Desk for children	7
6	Kids' Desk - with chair	2
7	Dining tables - 125x75 cm	1
8	Dining chair	2
9	High Chair with Metal Frame	3
10	Office chair on wheels	7

5. Oblastní charita Rajhrad

#	Items	Q-ty
1	Single bed with a slatted frame	2
2	Mattress for Single bed	2
3	Dining tables - 125x75 cm	1

4	Dining chair	6
5	Wardrobe 180 x 160	1
6	Shelving unit	1

6. Diecézní charita Litoměřice

#	Items	Q-ty
1	Mattress for Single bed	1
2	Double bed 180x200 cm	1
3	Mattress for Double bed 180x200 cm	1
4	Bunk bed with Mattress	1
5	Orthopedic mattress 200-160	1
6	Cot with retractable side	1
7	Cot mattress	1
8	Desk for children	2
9	3-seater sofa bed	3

7. Litvínov - Charita Most

#	Items	Q-ty
1	Bunk bed with Mattress	1
2	Wardrobe 180 x 160	2

8. Litvínovice u Českých Budějovic (Řeckokatolická charita)

#	Items	Q-ty
1	Single bed with a slatted frame	2
2	Mattress for Single bed	4
3	Orthopedic mattress 200-160	1

10. Praha (Řeckokatolická charita)

#	Items	Q-ty
1	Mattress for Single bed	2
2		

11. Arcidiecézní charita Praha

#	Items	Q-ty
1	Mattress for Single bed	5
2	Mattress for Double bed	1
3	Office chair on wheels	3
4	Dresser	3

12. Charita Rumburk

#	Items	Q-ty
1	Double Bed with a slatted frame	1
2	Bunk bed with Mattress	1
3	Wardrobe 180 x 100	1

13. Oblastní charita Znojmo

#	Items	Q-ty
1	Single bed with a slatted frame	10
2	Mattress for Single bed	10
3	Desk for adult	1
4	Dining tables - 125x75 cm	7
5	Dining chair	30
6	Dresser	10
7	Wardrobe 180 x 100	6
8	Nightstands	4
	Shoe cabinet	2

Samples of household items shall be presented with manuals and relevant certificates to IOM representatives prior to delivery to final destinations at the warehouse (or other location) of a service provider in Praha. (Prior notification of IOM staff is required)

All goods shall be delivered to the above locations no later than 30th of November 2024. Household items shall be checked whether equipment can be operated, complete, and ready to use without any defects by the service provider upon delivery to the relevant destination and confirmed by the receiver.

Acceptance certificate – to be signed by receiver at Archbishop's Charities in the Czech Republic (originals to be provided to the purchaser by supplier). Warranty certificate to be provided to receiver upon delivery of equipment (copies to be provided to purchaser). Manuals to be provided to receiver.

Invoice originals to be provided to purchaser upon completion of delivery.

Delivery date and time, shall be done during business hours with prior notification of receiver (at least 2 working days).

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall deliver the goods no later than 30th of November 2024.
Delivery Terms (INCOTERMS 2020)	Click or tap here to enter text.
Customs clearance (must be linked to INCOTERM)	<input checked="" type="checkbox"/> Not applicable Shall be done by: <input type="checkbox"/> Name of organisation <input type="checkbox"/> Supplier/bidder <input type="checkbox"/> Freight Forwarder
Exact Address(es) of Delivery Location(s)	Provided in the Goods distribution table among goods receivers with delivery addresses
Distribution of shipping documents (if using freight forwarder)	Click or tap here to enter text.
Packing Requirements	Click or tap here to enter text.
Training on Operations and Maintenance	Click or tap here to enter text.
Warranty Period	Click or tap here to enter text.
After-sales service and local service support requirements	Click or tap here to enter text.
Preferred Mode of Transport	Other [truck]
Other information	

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

BIDDER'S DECLARATION OF CONFORMITY¹

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I hereby represent and warrant that neither the Supplier, nor any person having powers of representation, decision-making or control over it or any member of its administrative, management or supervisory body, has been the subject of a final judgement or final administrative decision for one of the following reasons: bankruptcy, insolvency or winding-up procedures; breach of obligations relating to the payment of taxes or social security contributions; grave professional misconduct, including misrepresentation, fraud; corruption; conduct related to a criminal organisation; money laundering or terrorist financing; terrorist offences or offences linked to terrorist activities; child labour and other trafficking in human beings, any discriminatory or exploitative practice, or any practice that is inconsistent with the rights set forth in the Convention on the Rights of the Child or other prohibited practices; irregularity; creating or being a shell company.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier is financially sound and duly licensed.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has adequate human resources, equipment, competence, expertise and skills necessary to complete the contract fully and satisfactorily, within the stipulated completion period and in accordance with the relevant terms and conditions.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier complies with all applicable laws, ordinances, rules and regulations.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will in all circumstances act in the best interests of IOM.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that no official of IOM or any third party has received from, will be offered by, or will receive from the Supplier any direct or indirect benefit arising from the contract.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier has not misrepresented or concealed any material facts during the contracting process.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier will respect the legal status, privileges and immunities of IOM as an intergovernmental organization.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that neither the Supplier nor any persons having powers of representation, decision-making or control over the Supplier or any member of its administrative, management or supervisory body are included in the most recent Consolidated United Nations Security Council Sanctions List (the "UN Sanctions List") or are the subject of any sanctions or

¹ This form is mandatory to fill in and sign by every vendor who submits quotation

Yes	No	
		other temporary suspension. The Supplier will immediately disclose to IOM if it or they become subject to any sanction or temporary suspension.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier does not employ, provide resources to, support, contract or otherwise deal with any person, entity or other group associated with terrorism as per the UN Sanctions List and any other applicable anti-terrorism legislation.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that, the Supplier will apply the highest ethical standards, the principles of efficiency and economy, equal opportunity, open competition and transparency, and will avoid any conflict of interest.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I further represent and warrant that the Supplier undertakes to comply with the Code of Conduct, available at https://www.unhcr.org/Public/CodeOfConduct .
<input type="checkbox"/>	<input type="checkbox"/>	It is the responsibility of the Supplier to inform IOM immediately of any change to the information provided in this Declaration.
<input type="checkbox"/>	<input type="checkbox"/>	On behalf of the Supplier, I certify that I am duly authorized to sign this Declaration and on behalf of the Supplier I agree to abide by the terms of this Declaration for the duration of any contract entered into between the Supplier and IOM.
<input type="checkbox"/>	<input type="checkbox"/>	IOM reserves the right to terminate any contract between IOM and the Supplier, with immediate effect and without liability, in the event of any misrepresentation made by the Supplier in this Declaration.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Currency of the Quotation: CZK					
INCOTERMS: N/A					
Item No	Description	UOM	Qty	Unit price	Total price
1.	Single bed with a slatted frame	pieces	28		
2.	Mattress for Single bed	pieces	38		
3.	Double Bed with a slatted frame	pieces	2		
4.	Mattress for Double bed	pieces	3		
5.	Double bed 180x200 cm	pieces	1		
6.	Mattress for Double bed 180x200 cm	pieces	1		
7.	Bunk bed with Mattress	pieces	3		
8.	Orthopedic mattress 200-160	pieces	2		
9.	Cot with retractable side	pieces	1		
10.	Cot mattress	pieces	1		
11.	Desk for children	pieces	11		
12.	Desk for adult	pieces	1		
13.	Kids' Desk - with chair	pieces	2		
14.	Dining tables - 125x75 cm	pieces	9		
15.	Dining chair	pieces	38		
16.	High Chair with Metal Frame	pieces	3		
17.	Office chair on wheels	pieces	10		
18.	Dresser	pieces	13		
19.	Wardrobe 180 x 160	pieces	3		
20.	Wardrobe 180 x 100	pieces	7		
21.	Shelving unit	pieces	1		
22.	Nightstands	pieces	4		

23.	Shoe cabinet	pieces	2		
24.	3-seater sofa bed	pieces	3		
Total Price					
Transportation Price					
Insurance Price					
Installation Price					
Training Price					
Other Charges (specify)					
Total Final and All-inclusive Price					

Other Information:

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: (if export licence required this must be submitted if awarded the contract)	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<p><i>Exact name and address of the company</i></p> <p>Company Name: Click or tap here to enter text.</p> <p>Address: Click or tap here to enter text.</p> <p>Click or tap here to enter text.</p> <p>Phone No.: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>	<p>Authorized Signature:</p> <p>Date: Click or tap here to enter text.</p> <p>Name: Click or tap here to enter text.</p> <p>Functional Title of Authorised Signatory: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>